## Minutes of IQAC meeting held on dt- 28/07/2018.

A meeting of the IQAC was held on 28/07/2018 at 04:00PM in the IQAC room under the chairman ship of **Dr. K. K. Dash**, the Principal. The following members of the IQAC were present in the meeting.

1. Dr. S. K. Dash

2. Dr. S.K. Patel

3. Dr. R.S. Ota

4. Dr. L.R. Sahu

5. Dr. Smt. K. Routray

6. Sri. B.K. Patel

7. Sri Sumanta Kumar Panda

8. Sri. P.K. Bohidar

9. Miss Nupur Gidhi (Studen)

10. Nata Kishore Mishra

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## **AGENDA**

- Students' induction programme
- 2. Extension activities for the students.
- 3. Systematic and regular documentation for preparation of AQAR
- 4. Connecting the Alumni with the institution.

## RESOLUTIONS

- It was decided to organize student induction programme for the newcomers.
- 2. Decided to have innovation and extension activities
- 3. It was decided to connect the alumni with this institution for betterment of the college.

#### ACTION TAKEN REPORT

- Drew up plans and programmes for the academic progress and development of the institution.
- Steps were taken for expansion and improvement of the existing garden in order to achieve the goal of a greener campus
- Guest Faculty interview was conducted on 01.5.2018 to 03.5.2018.

IQAC Co-ordinator

Principal

# Minutes of IQAC meeting held on dt- 12/10/2018

A meeting of the IQAC was held on 12/10/2018 at 04:00PM in the IQAC room under the chairman ship of Dr. K. K. Dash, the Principal. The following members of the IQAC were present in the meeting.

1. Dr. S. K. Dash

2. Dr. S.K. Patel

3. Dr. R.S. Ota

4. Dr. L.R. Sahu

5. Dr. Smt. K. Routray

6. Sri. B.K. Patel

7. Dr. P. Sahu

8. Sri Sumanta Kumar Panda

9. Sri. P.K. Bohidar

10. Miss Nupur Gidhi (Student)

11. Nata Kishore Mish

### **AGENDA**

- 1. Internship programme for students.
- Gender sensitization.
- Opening of a Computer Lab with broadband internet facilities.

#### RESOLUTIONS

- 1. It was decided to organize internship programme of B.Ed. and Geology students.
- 2. It was decided to organize Gender sensitization programme.
- 3. It was decided to send a proposal to the District Administration to open a computer lab with 60 PCs along with internet facilities with the help of DMF funds.

## ACTION TAKEN REPORT

- 1. An Induction programme was held by different departments to welcome the fresh entrants to the college and familiarize them with the facilities offered by the institution and the duties and responsibilities of the students.
- 2. As a part of extension activities a blood donation camp was organized on 4.10.2018 to inculcate in them humanitarian values and the spirit of giving back to the society.
- A seminar talk was organized in the Dept. of Geology on 09.09.2018.
- 4. An alumni meet was organized on 08.09.2018 to seek their co-operation in Academic and related activities in the College.

Principal

# Minutes of IQAC meeting held on dt- 11/03/2019

A meeting of the IQAC was held on 11/03/2019 at 04:00PM in the IQAC room under the chairman ship of Dr. K. K. Dash, the Principal. The following members of the IQAC were present in the meeting.

1. Dr. S. K. Dash

2. Dr. S.K. Patel

3. Dr. R.S. Ota

4. Dr. L.R. Sahu

5. Dr. Smt. K. Routray

6. Sri. B.K. Patel

7. Sri Sumanta Kumar Panda

8. Sri. P.K. Bohidar

9. Miss Nupur Gidhi (Student)

10. Nata Kishore Mishra

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### **AGENDA**

- 1. Plantation drives on the college campus and hostels.
- 2. Conduct of group discussion and mock interview as a measure of qualitative improvement in students.
- 3. Capacity building of non-teaching staff.
- 4. Discussion on Guest faculty appointment.

#### RESOLUTIONS

- 1. It was decided to plant trees for increasing the green coverage as well as flower plants and green grass for beatification of the college campus and hostels.
- It was decided to conduct group discussion and mock interview among the students
- 3. It was decided to carry out a capacity building initiative for the non-teaching staff of the college.
- It was decided to conduct Guest faculty interview for the vacant regular teaching posts.

### ACTION TAKEN REPORT

- Organized internship programme for the students of the Dept of Teacher Education and the Dept. of Geology in the 1<sup>st</sup> week of January 2019.
- 2. A self-defence training programme was held on 01.02.2019 in which the girl students of UG, PG and B.Ed. took part under the supervision of Dr. K. Routray.
- 3. A computer lab with 60 PCs along with broadband internet facilities was opened on 20.2.2019 in the erstwhile library room of the College with the help of DMF funds released by the District Administration.

IQAC Co-ordinator

Principal

## Action Taken Report of IQAC Meeting Session-2018-19

- 1. Drew up plans and programmes for the academic progress and development of the institution.
- 2. Steps were taken for expansion and improvement of the existing garden in order to achieve the goal of a greener campus.
- 3. Guest Faculty interview was conducted on 01.5.2018 to 03.5.2018.
- 4. An Induction programme was held by different departments to welcome the fresh entrants to the college and familiarize them with the facilities offered by the institution and the duties and responsibilities of the students.
- 5. As a part of extension activities a blood donation camp was organized on 4.10.2018 to inculcate in them humanitarian values and the spirit of giving back to the society.
- 6. A seminar talk was organized in the Dept. of Geology on 09.09.2018.
- 7. An alumni meet was organized on 08.09.2018 to seek their co-operation in Academic and related activities in the College.
- 8. Organized internship programme for the students of the Dept of Teacher Education and the Dept. of Geology in the 1<sup>st</sup> week of January 2019.
- 9. A self-defence training programme was held on 01.02.2019 in which the girl students of UG, PG and B.Ed. took part under the supervision of Dr. K. Routray.
- 10. A computer lab with 60 PCs along with broadband internet facilities was opened on 20.2.2019 in the erstwhile library room of the College with the help of DMF funds released by the District Administration.

Govt.College, Sundargarh